



**2023 BUSINESS LICENSE APPLICATION
OUT OF COUNTY CONTRACTOR**

Laura M. Ecimovic
Commissioner of Revenue
PO Box 99
New Kent VA 23124
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businessadmin@newkent-va.us

ACCOUNT #		SSN OR FED ID	
BUSINESS NAME		PHONE	FAX
OWNER		EMAIL	
ADDRESS 1		VA CONTRACTORS (DPOR) LICENSE #	
ADDRESS 2		EXPIRATION	
CITY ST ZIP		CONTACT NAME	

VA Code § 58.1-3715/ New Kent County Code Sec. 66-314 stipulates a license requirement for **Contractors whose principal place of business is not New Kent County when the amount of business done by any such contractor exceeds the sum of \$25,000 in any year.**

Gross receipts should include, the total job value listed on any permits issued by the New Kent County Department of Building Development in 2023, in addition to any NKC jobs not requiring a permit. A contractor, doing business outside of their principal place of business, should report gross receipts with each additional permit issued.

**THIS FORM IS FOR 2023 GROSS RECEIPTS ONLY
USE A SEPARATE APPLICATION TO REPORT GROSS RECEIPTS FOR PRIOR YEARS**

**FORMS & PAYMENT REQUIRED TO
ACCOMPANY THIS APPLICATION**

- Contractor's Certificate of Workers' Compensation Insurance Acknowledgment**
<https://www.workcomp.virginia.gov/forms/certificate-workers-compensation-insurance-form-61a-online>
(Insurance certificates not accepted)
- Copy of Valid Contractor's License from Virginia Department of Professional and Occupational Regulation (DPOR)**

PLEASE MAKE CHECKS OUT TO NEW KENT COUNTY TREASURER

2023 TOTAL JOB VALUE IN NKC: \$ _____	RATE: x .0012	TOTAL TAX DUE NOW: \$ _____
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I, THE UNDERSIGNED APPLICANT DO SWEAR (OR AFFIRM), THAT THE FOREGOING FIGURED AND STATEMENTS ARE TRUE, FULL, AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT I UNDERSTAND THE LIMITS OF THIS LICENSE.

AUTHORIZED SIGNATURE AND TITLE DATE

FOR OFFICE USE ONLY

RCVD BY		DATE		PAYMENT \$	
TD GR		PRIOR GR		METHOD	