



NEW SERVICE LOCATION/ TRANSFER OF EXISTING SERVICE

Water & Sewer
Public Utilities

Web site: www.co.new-kent.va.us/publicutilities

Remit with your check to: New Kent County Utilities; 7051 Poindexter Road, New Kent, VA 23124 Phone: (804) 966-9676

Date of Application: _____ Date Service to Begin: _____

Please Allow 48 Business Hours For Completion

Request Type: New Service Location (Residential) New Service Location (Commercial) Transfer of Existing Service (Select One)

DESCRIPTION OF PROPERTY

Subdivision: _____ Service Address: _____
 Lot/Block/Section: _____
 Building Permit #: _____

You Must Provide a Valid Building Permit Number for Verification of Address of New Service Location

APPLICANT

Name: _____ Federal ID# or SSN: _____
 Contact Name: _____ Phone Number: _____
 Billing Address: _____
 City: _____ State: _____ Zip: _____
 Preference of receiving bill: _____
 Email: _____ Email bill _____ Mail printed bill _____

CONTRACT BETWEEN CUSTOMER AND COUNTY

THIS APPLICATION SHALL SERVE AS THE CONTRACT BETWEEN THE COUNTY OF NEW KENT AND THE UNDERSIGNED. THE UNDERSIGNED AGREES TO PAY FOR ALL WATER USED, CONSUMED OR WASTED AND SEWAGE DISCHARGE AT THE ABOVE DESCRIBED PREMISES AT THE RATE ESTABLISHED BY THE BOARD OF SUPERVISORS. THE UNDERSIGNED FURTHER AGREES TO OBSERVE, COMPLY WITH AND BE BOUND BY ALL LAWS, ORDINANCES, RULES, REGULATIONS, TERMS AND CONDITIONS PRESCRIBED FOR AND RELATING THE USE OF WATER WHILE RECEIVING SERVICE.

BILLING CYCLES & CHARGES

BILLING PERIODS ARE BI-MONTHLY. MINIMUM CHARGES PER BILLING ARE \$47.61 FOR WATER USE AND \$66.15 FOR SEWAGE THROUGH A 5/8" & 3/4" METER. BILLING PERIODS ARE: JAN-FEB; MAR-APRIL; MAY-JUNE; JULY-AUG; SEPT-OCT; NOV-DEC.

SPECIAL NOTE: IT IS YOUR RESPONSIBILITY TO NOTIFY THE COUNTY IN WRITING WHEN MOVING FROM A SERVICE LOCATION TO RELIEVE YOU OF ANY FURTHER LIABILITY AND TO RECEIVE YOUR DEPOSIT REFUND IF DUE.

Signature: _____ Date: _____
 Printed Name: _____

FEES — PLEASE MAKE CHECK PAYABLE TO: NEW KENT COUNTY

FEES VARY DEPENDING ON SUBDIVISIONS. PLEASE INQUIRE WITH NEW KENT COUNTY UTILITIES AT (804) 966-9676.

| Fees for New Service Location | | |
|-------------------------------|-----------|--------|
| Meter Installation Fee: | \$ 35.00 | POSMI |
| Deposit*: | \$ | UT0000 |
| Domestic Meter Installation: | \$ | POSDM |
| Irrigation Fee: | \$ | POSIM |
| Water Connection Fee: | \$ | POSCF |
| Water Connection Avail. Fee: | \$ | POSWAF |
| Sewer Connection Fee: | \$ | POSSF |
| Sewer Connection Avail. Fee: | \$ | POSSAF |
| Total Due: | \$ | |

| *Deposit Schedule | | |
|---|-----------|--------|
| Owner's Deposit: | \$ 50.00 | UT0000 |
| Tenant's Water Deposit: | \$100.00 | UT0000 |
| Tenant's Sewer Deposit: | \$150.00 | UT0000 |
| Tenant's Irrigation Deposit: | \$100.00 | UT0000 |
| Fee for Transfer of Existing Service (Owner/Tenant) | | |
| Transfer Fee | \$ 35.00 | POSTF |
| Owner Deposit: | \$ 50.00 | UT0000 |
| Tenant Deposit: | \$ | UT0000 |
| Total Due: | \$ | |

★ ★ ★ ★ ★ FOR OFFICE USE ONLY ★ ★ ★ ★ ★

Customer #: _____ Service Location #: _____ Book & Page #: _____

PAID BY: CASH _____ CHECK# _____ Money Order _____