



PHONE: 804-966-9680

FAX: 804-966-8510

Designation of Mechanics' Lien Agent

Building Permit #: _____ - _____

I the undersigned is the owner of real estate described below and here by designates as its Mechanics' Lien Agent, as defined in § 43-1 of the *Code of Virginia*:

Name of Mechanics' Lien Agent

Address and Phone Number of Mechanics' Lien Agent

Description of Real Estate:

Tax Map #: _____

Street Address: _____

Owner of Real Estate:

Name (please print)

Name (please print)

Signature

Signature

Date: _____

Date: _____

_____ hereby consents to act as Mechanics' Lien Agent for the Owner of Real Estate for the purposes of receiving notices pursuant to § 43-4.01 of the *Code of Virginia*.

Date: _____

Mechanics' Lien Agent _____

The cost to change/designate the MLA is \$40.00. PLEASE allow up to 3 business days for us to reprint your building permit and building permit packet.