

2022 Board of Equalization
Organizational Meeting Minutes

The 2022 New Kent County Board of Equalization met on Wednesday, June 15, 2022 in the Boardroom of the County Administration Building in New Kent, Virginia at 9:00 a.m. Members present included William Wallace, Mathew Starr, Amy Pearson, Russell S. Beyer and Maurice Gauthier. Board of Supervisors Deputy Clerk Wanda Watkins was also present. Ms. Watkins welcomed Board of Equalization members and thanked them for their willingness to serve.

The following were reviewed/discussed:

HOUSEKEEPING MATTERS/REMINDERS:

- Board of Equalization members were required to participate in Virginia Department of Taxation training every four years. All members of New Kent's 2022 Board had last received training in 2020 and no additional training was necessary this year.
- All Board members had taken their oaths of office in the Circuit Court Clerk's Office and copies of those documents were available in the Deputy Board Clerk's office.
- Board members were subject to the provisions of the Virginia Freedom of Information Act and the State and Local Government Conflict of Interest Acts and had received copies of those documents upon their appointment.
- All Board members had filed the necessary Financial Disclosure Statements and copies of those documents were available in the Deputy Board Clerk's Office.
- The Board of Supervisors had approved Resolution R-08-22 on March 14, 2022 setting the pay for Board of Equalization members at seventeen dollars per hour. Mrs. Watkins would be submitting hours to payroll and tax documents for all members were currently on file in the Human Resources Office.
- All Board members had been provided hearing booklets containing the hearing schedule and information on each case.

ELECTION OF OFFICERS: The Board elected Mr. Wallace as its Chairman and Ms. Watkins as its Secretary for 2022.

HEARING DATE: Hearings had been set for Wednesday, June 15, 2022 beginning at 9:30 a.m. in the New Kent County Administration Building.

OTHER BUSINESS: There was no other business.

ADJOURNMENT: The meeting was adjourned at 9:10 a.m.

Approved by email

William Wallace, Chairman

Date Finalized: August 4, 2022